

PROPOSAL

PROPOSAL OF _____, a corporation a
 partnership consisting of _____
 and an individual doing business as _____

TO THE SAN ANTONIO WATER SYSTEM:

Pursuant to Instruction and Invitations to Bidders, the undersigned proposer to furnish all labor and materials as specified and perform the work required for the construction of sanitary sewer mains by open-cut methods and required appurtenances for San Antonio Water System (SAWS) in accordance with the Plans and Specifications for the Annual 2010 Open-Cut Sewer Work Order Construction Contract, Job No. 10-4512. The undersigned acknowledges and understands that all projects are unspecified at the time of bidding, all quantities are estimated, and it is the intent of this proposal and quantities herein to establish a unit price for various line items to be paid the Contractor by SAWS on an annual basis. No change in the unit price will be made, regardless of the actual quantity of the item of work performed. The work will be performed for the following prices to wit:

Item No.	Description & Estimated Quantities (Unit Price to be written in words)	Unit Price (Figures)	Total Price (Figures)
103.1	100 LF – Remove Concrete Curb; per Linear Foot		
		Dollars	\$ _____ \$ _____
		Cents	
103.3	1000 SF – Remove Sidewalks and Driveways; per Square Foot		
		Dollars	\$ _____ \$ _____
		Cents	
200.1	200 SY – Flexible Base (6" Compacted Depth)(Type A); per Square Yard		
		Dollars	\$ _____ \$ _____
		Cents	

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Item No.	Description & Estimated Quantities (Unit Price to be written in words)	Unit Price (Figures)	Total Price (Figures)
202.1	60 GAL – Prime Coat; per Gallon		
	Dollars	\$ _____	\$ _____
	Cents		
203.1	20 GAL – Tack Coat; per Gallon		
	Dollars	\$ _____	\$ _____
	Cents		
205.4	3,000 SY – Hot Mix Asphaltic Concrete Pavement, Type D (2" Compacted Depth) per Square Yard		
	Dollars	\$ _____	\$ _____
	Cents		
206.1	200 SY – Asphalt Treated Base (10" Thick) per Square Yard		
	Dollars	\$ _____	\$ _____
	Cents		
209.1	3,000 SY Salvage, Haul, Stockpile Asphalt Pavement (2" Depth) Per Square Yard		
	Dollars	\$ _____	\$ _____
	Cents		
500.1	100 LF – Concrete Curbing; per Linear Foot		
	Dollars	\$ _____	\$ _____
	Cents		

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Item No.	Description & Estimated Quantities (Unit Price to be written in words)	Unit Price (Figures)	Total Price (Figures)
500.4	100 LF – Concrete Curb and Gutter; per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
502.1	25 SY – Concrete Sidewalks; per Square Yard		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
503.1	50 SY – Portland Cement Concrete Driveway; per Square Yard		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
503.2	50 SY – Portland Cement Concrete Driveway - Commercial; per Square Yard		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
503.4	50 SY – Asphaltic Concrete Driveway; per Square Yard		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
504.1	50 SY – Concrete Median; per Square Yard		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		

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Item No.	Description & Estimated Quantities (Unit Price to be written in words)	Unit Price (Figures)	Total Price (Figures)
504.2	50 SY – Concrete Directional Island; per Square Yard		
	Dollars	\$ _____	\$ _____
	Cents		
505.1	60 SY – Concrete Riprap (5" Thick); per Square Yard		
	Dollars	\$ _____	\$ _____
	Cents		
506.1	40 CY – Concrete Retaining Walls-Combination Type per Cubic Yard		
	Dollars	\$ _____	\$ _____
	Cents		
509.1	100 LF – Metal Beam Guard Rail per Linear Foot		
	Dollars	\$ _____	\$ _____
	Cents		
511.3	100 SY – Replacing with Hot Mix Asphaltic Concrete Pavement (3" Type A & 10" Type B); per Square Yard		
	Dollars	\$ _____	\$ _____
	Cents		
511.3	100 SY – Replacing with Hot Mix Asphaltic Concrete Pavement (2" Type D & 6" Type B); per Square Yard		
	Dollars	\$ _____	\$ _____
	Cents		

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Item No.	Description & Estimated Quantities (Unit Price to be written in words)	Unit Price (Figures)	Total Price (Figures)
515	40 CY – Topsoil; per Cubic Yard		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
516.1	90 SY – Bermuda Sodding; per Square Yard		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
516.2	90 SY – St. Augustine Sodding; per Square Yard		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
518.1	10 EA – Shrubs; per Each		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
518.2	60 SY – Landscaping/Flower Beds; per Square Yard		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
520.1	100 SY – Hydromulch (Residential or Commercial); per Square Yard		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		

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Item No.	Description & Estimated Quantities (Unit Price to be written in words)	Unit Price (Figures)	Total Price (Figures)
530.1	20 EA – Barricades, Signs and Traffic Handling; per Each (1 per work order)		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
550.1	2,500 LF – Trench Excavation Safety Protection; per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
553	20 EA – Storm Water Pollution Prevention Plan (SWPP); per Each (1 per work order)		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
805	20 EA – Traffic Control Plan; per Each (1 per work order, if required)		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
812	50 LF – Adjust Waterline (6” Diameter); per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
812	50 LF – Adjust Waterline (8” Diameter); per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		

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Item No.	Description & Estimated Quantities (Unit Price to be written in words)	Unit Price (Figures)	Total Price (Figures)
812	50 LF – Adjust Waterline (12” Diameter); per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
812	50 LF – Adjust Waterline (16” Diameter); per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
812	50 LF – Adjust Waterline (20” Diameter); per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
812	50 LF – Adjust Waterline (24” Diameter); per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
824	25 LF – Adjust Water Service Line (3/4” or 1” Diameter); per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
824	25 LF – Adjust Water Service Line (1.5” or 2” Diameter); per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		

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Item No.	Description & Estimated Quantities (Unit Price to be written in words)	Unit Price (Figures)	Total Price (Figures)
824	25 LF – Adjust Water Service Line (3” or 4” Diameter); per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
833	2 EA – Existing Meter and Meter Box Relocation; per Each		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
836	1 TON – Waterline Fittings (All sizes and types); per Ton		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
848	1,500 LF - 8" PVC Gravity Sanitary Sewer Pipe (0'-6'); per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
848	700 LF - 8" PVC Gravity Sanitary Sewer Pipe (6'-10'); per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
848	600 LF - 8" PVC Gravity Sanitary Sewer Pipe (10'-14'); per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		

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Item No.	Description & Estimated Quantities (Unit Price to be written in words)	Unit Price (Figures)	Total Price (Figures)
848	1,000 LF - 10" PVC Gravity Sanitary Sewer Pipe (0'-6'); per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
848	800 LF - 10" PVC Gravity Sanitary Sewer Pipe (6'-10'); per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
848	500 LF - 10" PVC Gravity Sanitary Sewer Pipe (10'-14'); per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
848	900 LF - 12" PVC Gravity Sanitary Sewer Pipe (0'-6'); per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
848	600 LF - 12" PVC Gravity Sanitary Sewer Pipe (6'-10'); per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
848	300 LF - 12" PVC Gravity Sanitary Sewer Pipe (10'-14'); per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		

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Item No.	Description & Estimated Quantities (Unit Price to be written in words)	Unit Price (Figures)	Total Price (Figures)
848	400 LF - 15" PVC Gravity Sanitary Sewer Pipe (0'-6'); per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
848	300 LF - 15" PVC Gravity Sanitary Sewer Pipe (6'-10'); per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
848	200 LF - 15" PVC Gravity Sanitary Sewer Pipe (10'-14'); per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
848	500 LF - 18" PVC Gravity Sanitary Sewer Pipe (0'-6'); per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
848	400 LF - 18" PVC Gravity Sanitary Sewer Pipe (6'-10'); per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
848	300 LF - 18" PVC Gravity Sanitary Sewer Pipe (10'-14'); per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		

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Item No.	Description & Estimated Quantities (Unit Price to be written in words)	Unit Price (Figures)	Total Price (Figures)
848	400 LF - 21" PVC Gravity Sanitary Sewer Pipe (0'-6'); per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
848	300 LF - 21" PVC Gravity Sanitary Sewer Pipe (6'-10'); per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
848	200 LF - 21" PVC Gravity Sanitary Sewer Pipe (10'-14'); per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
848	300 LF - 24" PVC Gravity Sanitary Sewer Pipe (0'-6'); per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
848	400 LF - 24" PVC Gravity Sanitary Sewer Pipe (6'-10'); per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
848	200 LF - 24" PVC Gravity Sanitary Sewer Pipe (10'-14'); per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		

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Item No.	Description & Estimated Quantities (Unit Price to be written in words)	Unit Price (Figures)	Total Price (Figures)
851	5 EA - Adjusting Existing Manholes; per Each		
	Dollars	\$ _____	\$ _____
	Cents		
852.1	20 EA – Sanitary Sewer Manhole (0’-6’); per Each		
	Dollars	\$ _____	\$ _____
	Cents		
852.2	4 EA – Sanitary Sewer Drop Manhole (0’-6’); per Each		
	Dollars	\$ _____	\$ _____
	Cents		
852.3	80 VF – Extra Depth Manholes (0’-6’); per Vertical Foot		
	Dollars	\$ _____	\$ _____
	Cents		
854	1,500 LF – Sanitary Sewer Laterals; per Linear Foot		
	Dollars	\$ _____	\$ _____
	Cents		
854	200 LF – Yard Piping (Sanitary Sewer, 4”); per Linear Foot		
	Dollars	\$ _____	\$ _____
	Cents		

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Item No.	Description & Estimated Quantities (Unit Price to be written in words)	Unit Price (Figures)	Total Price (Figures)
854.1	120 EA – Two-Way Sanitary Sewer Clean-out; per Each		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
854.2	2 EA – Licensed Plumber and CoSA Plumbing Permit (for Rerouting Yard Sewer Piping); per Each		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
855	15 EA – Reconstruction of Existing Manhole; per Each		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
856.1	100 LF – Jacking, Boring, or Tunneling 24”; per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
856.1	100 LF – Jacking, Boring, or Tunneling 30”; per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
856.1	100 LF – Jacking, Boring, or Tunneling 36”; per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		

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Item No.	Description & Estimated Quantities (Unit Price to be written in words)	Unit Price (Figures)	Total Price (Figures)
856.1	100 LF – Jacking, Boring, or Tunneling 42”; per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
856.2	100 LF – 8”- 10” Carrier Pipe for Jacking, Boring, Tunneling; per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
856.2	100 LF – 12” Carrier Pipe for Jacking, Boring, Tunneling; per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
856.2	100 LF – 15” Carrier Pipe for Jacking, Boring, Tunneling; per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
856.2	100 LF – 18” Carrier Pipe for Jacking, Boring, Tunneling; per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
856.2	100 LF – 21” Carrier Pipe for Jacking, Boring, Tunneling; per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		

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Item No.	Description & Estimated Quantities (Unit Price to be written in words)	Unit Price (Figures)	Total Price (Figures)
856.2	100 LF – 24” Carrier Pipe for Jacking, Boring, Tunneling; per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
856.3	100 LF – Casing or Liner 24”; per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
856.3	100 LF – Casing or Liner 30”; per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
856.3	100 LF – Casing or Liner 36”; per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
856.3	100 LF – Casing or Liner 42”; per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
858	60 CY – Concrete Encasement, Cradles, Saddles and Collars; per Cubic Yard		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		

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Item No.	Description & Estimated Quantities (Unit Price to be written in words)	Unit Price (Figures)	Total Price (Figures)
860	25 VF – Vertical Stacks; per Vertical Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
862	800 LF – Abandonment of Sanitary Sewer Main; per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
862	5 EA – Abandonment of Sanitary Sewer Manholes; per Each		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
866	7,800 LF – Sewer Main Television Inspection (8” through 15” Diameter); per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
866	3,000 LF – Sewer Main Television Inspection (18” through 24” Diameter); per Linear Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		
910.1	50 VF – Manhole Rehabilitation (Standard Manholes 4 ft. in Diameter); per Vertical Foot		
	<u>Dollars</u>	\$ _____	\$ _____
	<u>Cents</u>		

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Item No.	Description & Estimated Quantities (Unit Price to be written in words)	Unit Price (Figures)	Total Price (Figures)
910.2	1,000 SF – Sewer Structure Rehabilitation (Non-circular Manholes, and Manholes greater than 4 ft in diameter); per Square Foot		
	Dollars	\$ _____	\$ _____
	Cents		
1000.1	1 EA – Lift Station Decommissioning (150 gpm or less pumping capacity); per Each		
	Dollars	\$ _____	\$ _____
	Cents		
1000.2	1 EA – Lift Station Decommissioning (151 gpm to 900 gpm pumping capacity); per Each		
	Dollars	\$ _____	\$ _____
	Cents		
1000.3	1 EA – Lift Station Decommissioning (501 gpm to 1000 gpm pumping capacity); per Each		
	Dollars	\$ _____	\$ _____
	Cents		
1001	2 EA- Flow Management (24" diameter) including up to 1,000 linear feet of piping per Each (1 per work order)		
	Dollars	\$ _____	\$ _____
	Cents		
1001.1	500 LF – Flow Management (24" Diameter) Flow Management Piping per Linear Foot Over 1000 LF; per Linear Foot		
	Dollars	\$ _____	\$ _____
	Cents		

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Item No.	Description & Estimated Quantities (Unit Price to be written in words)	Unit Price (Figures)	Total Price (Figures)
4438	250 CY – Flowable Fill; per Cubic Yard		
	Dollars	\$ _____	\$ _____
	Cents		

TOTAL BID AMOUNT

\$ _____

_____ DOLLARS AND
_____ CENTS

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BIDDER'S SIGNATURE & TITLE

FIRM'S NAME (TYPE OR PRINT)

FIRM'S ADDRESS

FIRM'S PHONE NO./FAX NO.

FIRM'S EMAIL ADDRESS

The contractor herein acknowledges receipt of the following:
Addendum Nos. _____

OWNER RESERVES THE RIGHT TO ACCEPT THE OVERALL MOST RESPONSIBLE BID.

The bidder offers to construct the Project in accordance with the Contract Documents for the contract price, and to complete the Project within 365 calendar days from notice to proceed date or until funds are exhausted from the contract. **The Bidder understands and accepts the provisions of the contract Documents relating to liquidated damages of the Project if not completed on time.**

Complete the additional requirements of the Proposal, which are included on the following page.

PROPOSAL CERTIFICATION

Accompanying this proposal is a Bid Bond or Certified or Cashier's Check on a State or National Bank payable to the Order of the San Antonio Water System for _____ dollars (\$ _____), which amount represents five percent (5%) of the total bid price. Said bond or check is to be returned to the bidder unless the proposal is accepted and the bidder fails to execute and file a contract within 10 calendar days after the award of the Contract, in which case the check shall become the property of said San Antonio Water System, and shall be considered as payment for damages due to delay and other inconveniences suffered by said San Antonio Water System due to the failure of the bidder to execute the contract. The San Antonio Water System reserves the right to reject any and all bids.

It is anticipated that the Owner will act on this proposal within 60 calendar days after the bid opening. Upon acceptance and award of the contract to the undersigned by the Owner, the undersigned shall execute standard San Antonio Water System Contract Documents and make Performance and Payment Bonds for the full amount of the contract within 10 calendar days after the award of the Contract to secure proper compliance with the terms and provisions of the contract, to insure and guarantee the work until final completion and acceptance, and the guarantee period stipulated, and to guarantee payment of all lawful claims for labor performed and materials furnished in the fulfillment of the contract.

It is anticipated that the Owner will provide written Authorization to Proceed within 30 days after the award of the Contract.

The Contractor hereby agrees to commence work under this Contract within seven (7) calendar days after issuance by the SAWS of the written Authorization to Proceed. Under no circumstances shall the work commence prior to Contractor's receipt of SAWS issued, written Authorization to Proceed. Work shall be completed in full within 365 consecutive calendar days.

The undersigned certifies that the bid prices contained in the proposal have been carefully checked and are submitted as correct and final.

In completing the work contained in this proposal the undersigned certifies that bidder's practices and policies do not discriminate on the grounds of race, color, religion, sex or national origin and that the bidder will affirmatively cooperate in the implementation of these policies and practices.

Signed: _____
Company Representative

Company Name

Address

Please return bidder's check to: _____
Company Name

Address

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**GOOD FAITH EFFORT PLAN FOR
CONSTRUCTION SUB-CONTRACTS
FOR**

NAME OF PROJECT: _____

SECTION A - CONTRACTOR INFORMATION:

Name of Firm: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Contact Person: _____ **Telephone:** _____

Email Address: _____ **Fax:** _____

Is your firm Certified: Yes _____ No: _____ If certified, Certification Number: _____

Type of Certification: _____ **AABE** _____ **DIBE** _____ **MBE** _____ **WBE**
 _____ **SBE** _____ **VBE** _____ **HUB** _____ **DBE**

1. List ALL SUBCONTRACTORS/SUPPLIERS that will be utilized on this project/contract.

Name & Address of Company	Scope of Work/Supplies to be Performed/Provided by Firm	Estimated Contract Amount on this Project	If Firm is Certified, Provide Certification Number and attach copy of Certification Affidavit
1.			
2.			
3.			
4.			
5.			
6.			

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SECTION B. – SMWB COMMITMENTS

The SMWB goal on this project is 17%

- 1. The undersigned contractor has satisfied the requirements of the BID specification in the following manner (please check the appropriate space):

The contractor is committed to a minimum of % SMWB utilization on this contract.

The contractor (if unable to meet the SMWB goal of %) is committed to a minimum of % SMWB utilization on this contract. *(If contractor/consultant is unable to meet the goal, please fill out Section C and submit documentation demonstrating good faith efforts).*

- 2. Name and phone number of person appointed to coordinate and administer the SMWB requirements on this project.

Name: _____

Title: _____

Phone Number _____

IF THE SMWB GOAL WAS MET, PROCEED TO AFFIRMATION AND SIGN THE GFEP. IF GOAL WAS NOT MET, PROCEED TO SECTION C.

During the term of the contract, the contractor must report the actual payments to all the SMWB subcontractors on a monthly basis, on the "Subcontractor Report Form" or in other specified time intervals and format prescribed by the SAWS. Any unjustified failure to comply with the levels of SMWB participation identified in the bid and affirmed in the Good Faith Effort Plan shall be considered a material breach of contract. The SAWS reserves the right, at any time during the term of the contract to request additional information, documentation or verification of payments made to subcontractors in connection with the contract. Verification of amounts being reported may take the form of requesting copies of canceled checks paid to SMWB participants and/or confirmation in writing directly to the SMWB participants. Proof of payments, such as copies of canceled checks must properly identify the project name or project number to substantiate SMWB payment for this project.

The completed Subcontractor Report Forms should be mailed to:

San Antonio Water System
SMWB Program
2800 U. S. Hwy 281 N., Suite 171
San Antonio, TX 78212

No Reference Only Not for the Purpose of Bidding

SECTION C – GOOD FAITH EFFORTS (Fill out only, if the SMWB goal was not achieved).

1. List all firms you contacted with subcontracting/supply opportunities for this project that will not be utilized for the contract by choice of the contractor, subcontractor, or supplier. Written notices to firms contacted by the contractor for specific scopes of work identified for subcontracting/supply opportunities must be provided to subcontractor/supplier not less than five (5) business days prior to bid/proposal due date. The following information is required for all firms that were contacted of subcontracting/supply opportunities.

Name & Address of Company	Scope of Work/Supplies to be Performed/Provided by Firm	Is Firm SMWB Certified?	Date Written Notice was Sent & Method (Fax, Letter, E-Mail, etc.)	Reason Agreement was not reached?
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				

(Use additional sheets as needed)

In order to verify a contractor's good faith efforts, please provide to SAWS copies of the written notices to all firms contacted by the contractor for specific scopes of work identified in relation to the subcontracting/supply opportunities in the above named project. Copies of said notices must be provided to the Business Development Liaison with five (5) business days after the bid is due. Such notices shall include information on the plans, specifications, and scope of work.

2. Did you attend the pre-proposal conference scheduled for this project? ____ Yes ____ No

3. List all SMWB listings or directories, contractor associations, and/or any other associations utilized to solicit SMWB Subcontractors/suppliers.

4. Discuss efforts made to define additional elements of the work proposed to be performed by SMWBs in order to increase the likelihood of achieving the goal:

5. Indicate advertisement mediums used for soliciting bids from SMWBs. (Please attach a copy of the advertisement(s):

AFFIRMATION

I hereby affirm that the above information is true and complete to the best of my knowledge. I further understand and agree that, this document shall be attached thereto and become a binding part of the contract.

Name and Title of Authorized Official:

Name: _____

Title: _____

Signature: _____ Date: _____

NOTE:

This Good Faith Effort Plan is reviewed by SAWS Contracting Department. For questions and/or clarifications, please contact the SMWB Program Manager, at (210) 233-3420. If the SMWB goal was not met the Business Development Liaison will evaluate the "good faith efforts" of a firm. The Good Faith Effort Plan must be approved prior to award of the contract.

Recommendation Approval: _____ Denial: _____

Signature of Business Development Liaison: _____

Date: _____

For Reference Only - Not for the Purpose of Bidding

SUBCONTRACTOR / CONSULTANT REPORT

San Antonio Water System 2800 U.S. Hwy. 281 North San Antonio, Texas 78212		1) Invoice No.		2) Job Name/Reporting Period From: _____ To: _____		3) SAWS Job Number	
Instructions: All prime contractors are required to complete and submit this report until final payment of contract. To complete this report, we detailed instructions on reverse side. If you have any questions, please contact the SMWB Program Manager, Ruby A. Perez-Webb.							
4) Type of Contract - Select from Drop-down below: (Tab down)		5) Contractor's/Consultant's Business Name, Address, and Telephone Number		6) Date of Contract Award		7) Scheduled Date of Completion	
8) Original Contract Amount		9) Current Contract Amount (Including Change Orders/Additional Addendums)		10) Total Contract Amount Rec'd to Date		11) Total Contract Amount Owed	
12) Proposed Participation SBE _____ % MBE _____ % WBE _____ %		13) Instructions for calculation of SMWB Percentage: Total dollar amount paid to SMWB divided by total dollar am		14) Name, Address, & Phone Number of Subcontractor/Sub Consultant		15) Select from Drop-down Below:	
16) Description of Subcontract Work		17) Subcontract Dollars Awarded	18) Subcontract Amount Paid to Date	19) Subcontract % Paid to Date	SBE, MBE, WBE		
Company's Official Signature and Title		Date Signed		Name & Title of Individual Completing Report			

For Reference Only - Not for the Purpose of Bidding

During the term of the contract, the contractor must report the actual payments to all the SMWB subcontractors on a monthly basis, on the “Subcontractor Report Form” or in other specified time intervals and format prescribed by the SAWS. Any unjustified failure to comply with the levels of SMWB participation identified in the bid and affirmed in the Good Faith Effort Plan shall be considered a material breach of contract. The SAWS reserves the right, at any time during the term of the contract to request additional information, documentation or verification of payments made to subcontractors in connection with the contract. Verification of amounts being reported may take the form of requesting copies of canceled checks paid to SMWB participants and/or confirmation inquiries directly to the SMWB participants. Proof of payments, such as copies of canceled checks must properly identify the project name or project number to substantiate SMWB payment for this project.

The completed Subcontractor Report Forms should be mailed to:

San Antonio Water System
SMWB Program
2800 U. S. Hwy 281 N., Suite 175
San Antonio, TX 78212

For Reference Only - Not for the Purpose of Bidding

CONFLICT OF INTEREST QUESTIONNAIRE NOTE:

“Effective January 1, 2006, Chapter 176 of the Texas local Government Code requires that persons, or their agents, who seek to contract for the sale or purchase of property, goods, or services with SAWS shall file a completed conflict of interest questionnaire with the SAWS Manager of Contract Administration no later than the 7th business day after the date that the person: (1) begins contract discussions or negotiations with SAWS; or (2) submits to SAWS an application, response to a request for proposals or bids, correspondence, or another writing related to a potential agreement with SAWS. The Conflict of Business questionnaire is attached on the following page and is available from the Texas Ethics Commission at www.ethics.state.tx.us. Completed Conflict of Interest questionnaires should be included with your bid or may be delivered by hand, within 7 business days of the bid opening, to the Manager of Contract Administration. If mailing a completed Conflict of Interest questionnaire, mail to: David Gonzales, Manager, Contract Administration, 2800 U.S. Hwy 281 North, San Antonio, TX 78212. If delivering a completed Conflict of Interest questionnaire, deliver to Contract Administration, Tower 2, 1st Floor, Room 171, 2800 U.S. Hwy 281 North, San Antonio, TX 78212. Please consult your own legal advisor if you have questions regarding the statute or form.”

For Reference Only - Not for the Purpose of Bidding

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of person who has a business relationship with local governmental entity.

2 Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 Name of local government officer with whom filer has employment or business relationship.

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

Yes No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

Yes No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

Yes No

D. Describe each employment or business relationship with the local government officer named in this section.

4

Signature of person doing business with the governmental entity

Date